

P.O. Box 5188, Tucson, Arizona 85703-0188 Studios at 209 W. Elm, 85705-6538 Tel: 520.792.2270 Fax: 520.620.1309

www.kvoa.com

10030N		
	For Internal Station Use	
	d Be Used to Create a Job Va	acancy Folder
	Each Vacancy at the Station(
Use This Information In Compl	leting Appendices 1 and 2 of	the EEO Public File Report
N	EW JOB VACANCY	
Part A		
I. General Information	angun sa da da angun sa	
1. Job Title: PART & TIME GRAPHICS	PRODUCTION AS	• • • • • • • • • • • • • • • • • • •
2. Station: KVOA Tueson		
3. Date Position Opened: 12/5/11		
4. Date Position Filled: 2/2/12		
5. Documentation of Dissemination of Notice: been complete and dated copies of all advertise announcing this vacancy attached hereto? Yes		axes, emails or other communications
II. Interviews		
1. List of people interviewed for this position:		
Name	Date	Recruitment Source
KAREN HIM	12/21	KYOA EMPLOYEG
Par Holze	12/21	" WEBSITE
Ray Harisen	12/21	ITT TECH JOBLINE
JAY CALDWEN	12/20	KVOA WEBSITE
MICKEY BOWLER	12/22	() 6 0
BRANDON ROSRILIEZ	12/22	ęs ts
JACQUELLISE BERLEN	12/21	44 44
LEIGH JEW SON	12/1	•••
KEVW SLEAM	1/19	workforce Industry

2. Total number of people interviewed for this position:	9
3. Total number of applicants for this job:	55
III. Hiree	
Person ultimately hired for this position:	
Name: KAREN	Him
Recruitment Source: KYOA	EMPLOYEE
Approval: General Manager:	Date:



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Part l	B Recruitment Sources Utilized
1.	Was a copy of the job notice for this vacancy posted in a place where employees would easily see it at the station(s) and at other stations in the group?
	Yes [No []
	Date posted: 1/25/12 Attach a copy of notice posted.
2.	Was a copy of the job notice for this vacancy sent to any third party for distribution to its list of referral organizations (i.e. state broadcasters association)?
	Yes [No []
	Name of Third Party: Date Sent: 1/25/12 Attach proof of sending to third party. Attach copy of third party's proof of distribution.
3.	Was a copy of the job notice for this vacancy sent to all the organizations on the station's list of organizations entitled to receive copies of such notices (Form B-2)?
	Yes [No []
	Date Sent: 1/25/12 Attach a copy of the current list of such organizations. Attach proof of sending to such organizations.
4.	Was a copy of the job notice for this vacancy sent to any additional organizations or advertised in any additional media outlets?

Complete the following information for each additional source utilized for advertising the vacancy. Attach copies of newspaper advertisements and scripts of radio/television advertisements. Attach proof of publication.

Yes [No []

a) Name of Source:					
Contact Person:					
Address:					
WOODS SECTOR AND REAL PROPERTY OF THE PROPERTY					
Telephone:		Fax:			
Email:					
How was notification	n given to this source?				ogkensk en oppringstek kild og fork opping fil king i 20° i der forbræde kild om en en half skine hinnstekke s
b) Name of Source:					
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c) Name of Source:					
Contact Person:					
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d) Name of Source:					
Contact Person:		meta Voladonor Virindi Andri Armania II. politiculi sull'assigni superiori più di mangra Armania II. politico i			
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www.managa.ga	How was notification given to this source?	
f)	Name of Source:	
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	Address:	
anicherskus	Telephone:	Fax:
+outermanners	Email:	
	How was notification given to this source?	
g)	Name of Source:	
10.00mm/child	Contact Person:	
	Address:	

Marranya	Telephone:	Fax:
	Email:	
Motorcoits	How was notification given to this source?	

P.T. Graphic Artist/Production Assistant

Posted: Jan 25, 2012 11:14 AM Updated: Jan 25, 2012 11:20 AM

Southern Arizona's number one rated news station is looking for a Graphic

Artist. Applicants should meet the following qualifications:

- o Some formal education in Graphic Arts.
- o Working knowledge of Adobe Photoshop in a PC environment.
- o Chyron Lyric Duet experience a plus.
- o Ability to meet short deadlines (minutes not days), multitask and work in
- a fast pace, high stress environment.
- o Bring creativity to the job while working within format.
- o Follow the guidance of the staff Art Director.
- o Job includes some studio camera work for live news.
- o Work evenings and "vacation relief" weekdays and weekends.
- o Must be a team player.

Contact:

Dave Kerrigan

Operations Manager

dkerrigan@kvoa.com

NO PHONE CALLS PLEASE

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Pre-employment drug screening mandatory

Motor Vehicle Record Required



	Sear
tt Contact Properties Careers Local News Site Index Home	
me	LATEST FROM CORDILLERA NEWSROOMS
Position Openings P.T. Graphic Artist/Production Assistant has been created.	Surgeon in Santa Barbara teen so case found dead in Mammoth KSBY.com - 2 hours 34 min ago
	■ Giffords Formally Resigns From Congress LEX18.com - 2 hours 34 min ago
View Edit Track Clone	Strong winds push school bus off road near Browning KAJ18.com - 2 hours 34 min ago
.T. Graphic Artist/Production Assistant uthern Arizona's number one rated news station is looking for a Graphic Artist. Applicants should meet the	 Cruise ship captain admits 'mistal in deposition KTVO.com - 2 hours 34 min ago
owing qualifications: Some formal education in Graphic Arts.	■ Strong winds push school bus off road near Browning KBZK.com - 2 hours 34 min ago
Vorking knowledge of Adobe Photoshop in a PC environment. Chyron Lyric Duet experience a plus. Ability to meet short deadlines (minutes not days), multitask and work in a fast pace, high stress environment.	 Strong winds push school bus off road near Browning KXLF.com - 2 hours 34 min ago
Bring creativity to the job while working within format. Follow the guidance of the staff Art Director. Tollow the guidance of the staff Art Director.	 Strong winds push school bus off road near Browning KRTV.com - 2 hours 34 min ago
Vork evenings and "vacation relief" weekdays and weekends. Must be a team player.	;
ntact:	GABRIELLA TREJO
ve Kerrigan	My account Create content
erations Manager errigan@kvoa.com	Recent posts
PHONE CALLS PLEASE	News headlines Log out
OA is an Equal Opportunity Employer	Ebg out
e-employment drug screening mandatory	
tor Vehicle Record Required	
To apply, send resume, cover letter and contact information to:	
Dave Kerrigan	
(VOA.com	
AL	
Phone:	
Email contact form	
Locations: AZ-Tucson	
	•
Departments: Production - television	

careerpage home find a job post a job member login

To apply: Contact: Dave Kerrigan Operations Manager dkerrigan@kvoa.com NO PHONE CALLS PLEASE KVOA is an Equal Opportunity Employer Preemployment drug screening mandatory Motor Vehicle Record Required

Contact: Dave Kerrigan by 2012-02-25 Tucson, AZ 85705 P.T. Graphic Artist/Production Assistant Posted: 2012-01-25 Tucson, AZ

Description: Southern Arizona's number one rated news station is looking for a Graphic Artist. Applicants should meet the following qualifications:

Responsibilities: o Ability to meet short deadlines (minutes not days), multitask and work in a fast pace, high stress environment. o Follow the guidance of the staff Art Director. o Job includes some studio camera work for live news. o Work evenings and "vacation relief" weekdays and weekends.

Requirements: o Some formal education in Graphic Arts. o Working knowledge of Adobe Photoshop in a PC environment. o Chyron Lyric Duet experience a plus. o Bring creativity to the job while working within format. o Must be a team player.

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CAREER

JOBS

P.T. Graphic Artist/Production Assistant

25 JANUARY 2012

Type:

News

Organization:

KVOA-TV (*ABA MEMBER)

Location:

Tucson, Arizona

Description:

Southern Arizona's number one rated news station is looking for a Graphic Artist.

Applicants should meet the following qualifications:

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o Working knowledge of Adobe Photoshop in a PC environment.

o Chyron Lyric Duet experience a plus.

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o Follow the guidance of the staff Art Director.

o Job includes some studio camera work for live news.

o Work evenings and "vacation relief" weekdays and weekends.

o Must be a team player.

Contact:

Contact:

Dave Kerrigan Operations Manager dkerrigan@kvoa.com

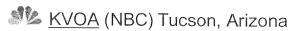
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Broadcast Employment Services



P.T. Graphic Artist/Production

Assistant

Station Ownership Cordillera

Station Slogan "News 4 Tucson" Reference # Will be re-assigned ...

Type Television

Full / Part Part Time - Regular

Experience

Position

Posted 1/25/2012 Closes 2/25/2012 Time Left 31 Days **DMA** #70

Found In Graphic Design

P.T. Graphic Artist/Production Assistant

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- o Must be a team player.

Contact: Dave Kerrigan Operations Manager dkerrigan@kvoa.com



Supplemental Information

Salary Type Hourly

Salary Range

Starting Salary / Year

Starting Salary / Hour

Part Time -Job Type Regular

Hours

Workweek

Depends on Scheduled on Holidays Schedule

Start Date

Probation Period

Benefits No

Benefit Premium

401K Plan Available

Vacation Yes

Paid Sick Leave No

Phone Calls

No Phone Calls Agent Phone Calls

Please

Résumé Required

Cover Letter Required

References Required

Salary History

Tape / Reel

Tape Format

Tape Return

Director's Track

Yes - (520) 884-FAX Résumé

4639

TVJobs.com E-Résumé Yes

Degree Required

Contract Required No NO PHONE CALLS PLEASE KVOA is an Equal Opportunity Employer Pre-employment drug screening mandatory Motor Vehicle Record Required

When responding to this job ad, please mention you saw it listed at TVJobs.com

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Annual <u>E-Résumé</u> subscription or <u>DigitalTalent</u> résumé required.

[View other KVOA job listings]

Contract Length

Special Requirements

Yes - See Ad

Driver's License

Insurance

Good Driving Record

Heavy Lifting

Previous Applicants

Local Apartment Rental

Moving Expenses

Negotiable

Union Position

No

Union Contract Expires

Confirmation Letter

Rejection Letter

Feedback

No

Drug Screen

Yes

Proof of Eligibility to work in U.S. Required

Yes

Equal Opportunity

Employment

Yes

EOE Data Form

Yes

Wildcat JobLink

P.T. Graphic Artist/Production Assistant

KVOA Communications

Posted: Jan 25, 2012

DIVISION N/A

POSITION TYPE Part Time, Regular

SALARY LEVEL Negotiable

Important Dates Posted On: Jan 25, 2012

Applications Accepted Until: Feb 25, 2012

DESCRIPTION

Southern Arizona's number one rated news station is looking for a Graphic Artist. Applicants should meet the following qualifications:

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Contact:

Dave Kerrigan Operations Manager dkerrigan@kvoa.com

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Motor Vehicle Record Required

LOCATION

City
Tucson
State/Province
Arizona
Country
United States

JOB FUNCTION

Communications Related

CONTACT INFORMATION

Mrs. Gabriella Trejo 209 W. Elm

Tucson, Arizona 85705 United States

gtrejo@kvoa.com 520-792-2270-107



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Job Detail Information

Job Information

Job Description

Job ID 2495102

Job Title P.T. Graphic Artist/Production Assistant

Southern Arizona's number one rated news station is looking for

a Graphic Artist. Applicants should meet the following

qualifications:

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Contact: Dave Kerrigan Operations Manager dkerrigan@kvoa.com

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Motor Vehicle Record Required

Type of Job Part Time

Job Location Tucson, Arizona

Posting Date 01/29/2012 **Expiration Date** 02/25/2012

Job Requirements

Degrees Wanted None Required

Majors Wanted Any Major

Job Targets Wanted Any Job Target

Special Skills Wanted

Other Job Requirements

Company Information

Company Name KVOA Communications, Inc.

Employer Web Site http://www.kvoa.com

Cordillera Communications - A Division of Evening Post **Company Description**

Publishing

Yes

Equal Opportunity Employer

Contact Information

Name: Gabriella Trejo

Address: 209 West Elm St

Tucson, AZ 85705

Phone: (520) 884-4604

Fax: 520-884-4639

		٧:	r. Gph
Mail		***************************************	
D.E.S. Vocational Rehabilitation	Wonita Yodice		
400 W Congress #420			
Tucson AZ 85701	Tel: 628-6810	YES	
Tetra Corporation	Mary Lespron		
PO Box 50544			
Tucson AZ 85703	Tel: 622-4874 ext 130	YES	
Tucson Black Chamber of Commerce	Shirley Hockett		
P.O. Box 2385		oblidication and the state of t	
Tucson AZ 85702-2385		YES	1
Community Outreach Prog for the Deaf & Blind	Jane Kiser-Schmidt		***************************************
268 W Adams St		a u constituire de la constitu	
Tucson AZ 85705		YES	V
Tohono O'adham Nation	Freddie Lopez		
PO Box 837			
Sells AZ 85634		YES	
KUAT Communications	Terri Sweet		
PO Box 210067		o Anna Charles	
Tucson AZ 85721	Tel: 520-621-5828	YES	V
National Assoc. of Black Journalists	Ryan Williams		
University of Maryland			-
1100 Knight Hall, Suite 3100			
College Park, MD 20742	Tel: 301-405-0248	YES	•
Scottsdale Community College 9000 East Chaparral Road	Raymond Dixon	Tanana	
Scottsdale, AZ 85253	Tel: 480-423-6523	YES	V



Job Opening

Part-Time Graphic Artist/Production Assistant

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- o Must be a team player.

Contact:

Dave Kerrigan
Operations Manager
dkerrigan@kvoa.com

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Box 5188, Tucson, AZ 85703-0188 Studios at 209 W. Elm, 85705-6538 **kvoa.com** Tetra Corporation P.O. Box 50544 Tucson, AZ 85703





Box 5188, Tucson, AZ 85703-0188 Studios at 209 W. Elm, 85705-6538 **kvoa.com** Tucson Black Chamber of Commerce P.O. Box 2385 Tucson, AZ 85702-2385





Box 5188, Tucson, AZ 85703-0188 Studios at 209 W. Elm, 85705-6538

kvoa.com

Community Outreach Program for the Deaf & Blind 268 W. Adams St. Tucson, AZ 85705





Box 5188, Tucson, AZ 85703-0188 Studios at 209 W. Elm, 85705-6538

kvoa.com

Tohono O'adham Nation P.O. Box 837 Sells, AZ 85634





Box 5188, Tucson, AZ 85703-0188 Studios at 209 W. Elm, 85705-6538

kvoa.com

KUAT Communications P.O. Box 210067 Tucson, AZ 85721





Box 5188, Tucson, AZ 85703-0188 Studios at 209 W. Elm, 85705-6538

kvoa.com

National Assoc. of Black Journalists 1100 Knight Hall, Suite 3100 College Park, MD 20742





Box 5188, Tucson, AZ 85703-0188 Studios at 209 W. Elm, 85705-6538 **kvoa.com** Scottsdale Community College 9000 E. Chaparral Road Scottsdale, AZ 85253



Mail			
Chicano/Hispanic Student Affairs	Leona R. Puente		
Economics 23 PO Box 210023			
Tucson AZ 85721		NO	V
LULAC	Richard Fimbres		
PO Box 2443			
Tucson AZ 85702		NO	V
Access Tucson	Sam Barron		
124 E Broadway Blvd			
Tucson AZ 85701		NO	V
Jackson Employment Center	Cheryl Bakari		
400 E 26th St		Control of the Contro	
Tucson AZ 85713		NO	٧
KQTL	Araceli Espinoza		
2955 E Broadway Blvd	- Survey ac		
Tucson AZ 85716 UW ()	F BUSINESS	NO	8
Pascua Yaqui Tribe	Carmen Thomas		
7474 S. Camino de Oeste	HR Director		
Tucson, Az 85746		NO	V
Emanual Grace Church	Minister Charles Watkin	s	
1440 Camino del Sierra			
Tucson Az 85713		NO	V



Job Opening

Part-Time Graphic Artist/Production Assistant

Southern Arizona's number one rated news station is looking for a Graphic Artist. Applicants should meet the following qualifications:

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- o Must be a team player.

Contact:

Dave Kerrigan
Operations Manager
dkerrigan@kvoa.com

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Chicano/Hispanic Student Affairs Economics 23 P.O. Box 210023 Tucson, AZ 85721





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kvoa.com

LULAC P.O. Box 2443 Tucson, AZ 85702





Box 5188, Tucson, AZ 85703-0188 Studios at 209 W. Elm, 85705-6538 **kvoa.com** Access Tucson 124 E. Broadway Blvd. Tucson, AZ 85701





Box 5188, Tucson, AZ 85703-0188 Studios at 209 W. Elm, 85705-6538

kvoa.com

Jackson Employment Center 400 E. 26th St. Tucson, AZ 85713





Box 5188, Tucson, AZ 85703-0188 Studios at 209 W. Elm, 85705-6538

kvoa.com

Pascua Yaqui Tribe 7474 S. Camino De Oeste Tucson, AZ 85746





Box 5188, Tucson, AZ 85703-0188 Studios at 209 W. Elm, 85705-6538

kvoa.com

Emmanuel Grace Church 1440 Camino Del Sierra Tucson, AZ 85713



Recruitment Sources-Sister Stations

KXLF

1003 S Montana

Butte MO 59701

Pat Cooney General Manager

FAX: 406-782-8906 ~

Tel: 406-496-8400

KRTV

Hwy 87 PO Box 2989

Great Falls MO 59404

Jon Saunders General Manager

FAX: 406-791-5479

Tel: 406-453-2431

KPAX

PO Box 4827

Missoula MO 59801

Bob Hermes General Manager

FAX: 406-543-7111*

Tel: 406-543-7106

KTVQ Box 2557

Billings MO 59103

Monty Wallis General Manager

FAX: 406-252-9938

Tel: 406-252-5611

KOAA

2200 7TH Ave

Pueblo CO 81003

Evie Hudson Business Manager

FAX: 719-295-6685

Tel: 719-544-5781

KATC

PO Box 63333

Layfayette LA 70506

Kathy Schexnayder Business Manager

FAX: 337-235-9363 ×

Tel: 337-235-3333

KRIS

409 Staples St

Corpus Christi TX 78401

Alice Galindo Business Manager

FAX: 361-885-3773 L

Tel: 361-886-6100

WLEX

PO Box 1457

Lexington KY 40591

Sandy Byron Business Manager

FAX: 859-254-1272 L

Tel: 859-226-7600

KSBY

1772 Calle Joaquin

San Luis Obispo CA 93405

Rebecca Paxton Business Manager

FAX: 805-541-5142

Tel: 805-541-6666



Job Opening

Part-Time Graphic Artist/Production Assistant

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Contact:

Dave Kerrigan
Operations Manager
dkerrigan@kvoa.com

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January 24, 2012

KVOA Communications, Inc.

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www.kvoa.com

A service of Cordillera Communications, Division of Evening Post Publishing Company

4 pages including Coversheet

Facsimile Transmittal Sheet

PAGES:

TO:	Pat Cooney		FROM:	Gabriella Trejo
FAX:	AX: 406-782-8906		TEL:	
RE:		CC:		
PHONE: 520.884.4604		FAX:	520.884.4639	
Sales/Traffic:		520.624.5983	News 4:	520.884.4644
Engineering:		520.628.7186	GM:	520.884.4600
REMARK	S:			

Attached are job posting for:

Weekend Weather Anchor/MMJ
Traffic Assistant
P.T. Graphic Artist/Production Assistant

Thank you, Gabriella Trejo Payroll Clerk

DATE:

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Fax Log for Gabriella Trejo +1 (520) 884-4639 Jan 24 2012 3:22PM

Last Transaction

Date	Time	Туре	Station ID	Duration Digital Fax	Pages	Result
Jan 24	3:20PM	Fax Sent	14067828906	1:34 N/A	4	OK

Note:

Image on Fax Send Report is set to Off

An image of page 1 will appear here for faxes that are sent as Scan and Fax.



KVOA Communications, Inc.

P.O. Box 5188, Tucson, AZ 85703-0188 Studios at 209 W. Elm Street, 85705-6538

www.kvoa.com

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Facsimile Transmittal Sheet

DATE:	Janu	ary 24, 2012		PAGES:	4 pages including Coversheet
TO:	Jon Saunders		FROM:	Gabriella Trejo	
FAX:	406-7	791-5479		TEL:	
RE:				CC:	
PHONE:	520	.884.4604		FAX:	520.884.4639
Sales/Tra	affic:	520.624.5983		News 4:	520.884.4644
Enginee	ring:	520.628.7186		GM:	520.884.4600
REMARK	(S:				
Attached	l are j	ob posting for :	Weekend Weath Traffic Assistant P.T. Graphic Art	t	
Thank yo Gabriella Payroll O	a Trejo)			

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Fax Log for Gabriella Trejo +1 (520) 884-4639 Jan 24 2012 3:27PM

Last Transaction

Date	Time	Туре	Station ID	Duration Digital Fax	Pages	Result
Jan 24	3:25PM	Fax Sent	14067915479	1:27 N/A	4	OK

Note:

Image on Fax Send Report is set to Off



January 24, 2012

DATE:

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4 pages including Coversheet

Facsimile Transmittal Sheet

PAGES:

TO:	Bob Hermes			FROM:	Gabriella Trejo	
FAX:	406-	543-7111		TEL:		
RE:				CC:		
PHONE:	520	.884.4604		FAV	500 004 4000	
THORL.	320			FAX:	520.884.4639	
Sales/Tr	affic:	520.624.5983		News 4:	520.884.4644	
Enginee	ring:	520.628.7186	·	GM:	520:884.4600	
REMARI	(S:					
Attached are job posting for : Weekend Weather Anchor/MMJ Traffic Assistant P.T. Graphic Artist/Production Assistant						
Thank you Gabriella Payroll (a Trejo)				

Fax Log for Gabriella Trejo +1 (520) 884-4639 Jan 24 2012 3:31PM

Last Transaction

Date	Time	Туре	Station ID	Duration Digital Fax	Pages	Result
Jan 24	3:29PM	Fax Sent	14065437111	1:27 N/A	4	OK

Note:

Image on Fax Send Report is set to Off



Thank you, Gabriella Trejo Payroll Clerk

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Facsimile Transmittal Sheet

DATE:	January 24, 2012		PAGES:	4 pages including Coversheet
TO:	Mont	y Wallis	FROM:	Gabriella Trejo
FAX:	406-2	252-9938	TEL:	
RE:			CC:	
PHONE:	520.	884.4604	FAX:	520.884.4639
Sales/Traffic: 520.624.5983		520.624.5983	News 4:	520.884.4644
Enginee	ring:	520.628.7186	GM:	520.884.4600
REMAR	S:			
Attached	d are j	ob posting for : Weekend Wea Traffic Assist P.T. Graphic	ant	or/MMJ uction Assistant

Fax Log for Gabriella Trejo +1 (520) 884-4639 Jan 24 2012 3:35PM

Last Transaction

Date	Time	Туре	Station ID	Duration Digital Fax	Pages	Result
Jan 24	3:34PM	Fax Sent	14062529938	1:25 N/A	4	OK

Note:

Image on Fax Send Report is set to Off



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Facsimile Transmittal Sheet

DATE:	January 24, 2012		PAGES:	4 pages including Coversheet
то:	Evie Hudson		FROM:	Gabriella Trejo
FAX:	719-295-6685		TEL:	
RE:			CC:	
			-	
PHONE:	520	884.4604	FAX:	520.884.4639
Sales/Traffic:		520.624.5983	News 4:	520.884.4644
Engineering:		520.628.7186	GM:	520.884.4600

REMARKS:

Attached are job posting for:

Weekend Weather Anchor/MMJ
Traffic Assistant
P.T. Graphic Artist/Production Assistant

Thank you, Gabriella Trejo Payroll Clerk

Fax Log for Gabriella Trejo +1 (520) 884-4639 Jan 24 2012 3:38PM

Last Transaction

Date	Time	Туре	Station ID	Duration Digital Fax	Pages	Result
Jan 24	3:36PM	Fax Sent	17192956685	1:50 N/A	4	ОК

Note:

Image on Fax Send Report is set to Off



January 24, 2012

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4 pages including Coversheet

Facsimile Transmittal Sheet

TO:	Kathy Schexnayder		FROM:	Gabriella Trejo		
FAX:	337-235-9363		TEL:			
RE:			CC:			
PHONE:	PHONE: 520.884.4604		FAX:	520.884.4639		
Sales/Tra	affic:	520.624.5983	News 4:	520.884.4644		
Engineering:		g: 520.628.7186		520.884.4600		
REMARK	REMARKS:					

PAGES:

Attached are job posting for:

Weekend Weather Anchor/MMJ
Traffic Assistant
P.T. Graphic Artist/Production Assistant

Thank you, Gabriella Trejo Payroll Clerk

DATE:

Fax Log for Gabriella Trejo +1 (520) 884-4639 Jan 24 2012 3:43PM

Last Transaction

Date	Time	Туре	Station ID	Duration Digital Fax	Pages	Result
Jan 24	3:41PM	Fax Sent	13372359363	1:25 N/A	4	OK

Note:

Image on Fax Send Report is set to Off



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Facsimile Transmittal Sheet

DATE:	January 24, 2012		PAGES:	4 pages including Coversheet			
TO:	Alice	Galindo	FROM:	Gabriella Trejo			
FAX:	361-885-3773		TEL:				
RE:			CC:				
	7						
PHONE:	520.	884.4604	FAX:	520.884.4639			
A-15-71-11-11-11-11-11-11-11-11-11-11-11-11-	***************************************						
Sales/Traffic:		520.624.5983	News 4:	520.884.4644			
Engineering:		520.628.7186	GM:	520.884.4600			

REMARKS:

Attached are job posting for:

Weekend Weather Anchor/MMJ
Traffic Assistant
P.T. Graphic Artist/Production Assistant

Thank you, Gabriella Trejo Payroll Clerk

Fax Log for Gabriella Trejo +1 (520) 884-4639 Jan 24 2012 3:46PM

Last Transaction

Date	Time	Туре	Station ID	Duration Digital Fax	Pages	Result
Jan 24	3:44PM	Fax Sent	13618853773	1:26 N/A	4	OK

Note:

Image on Fax Send Report is set to Off



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Facsimile Transmittal Sheet

DATE:	January 24, 2012		PAGES:	4 pages including Coversheet
TO:	Sandy Byron		FROM:	Gabriella Trejo
FAX:	859-254-1272		TEL:	
RE:			CC:	
	7			
PHONE:	520	884.4604	FAX:	520.884.4639
			1	
Sales/Tr	affic:	520.624.5983	News 4:	520.884.4644
Engineering:		520.628.7186	GM:	520.884.4600

REMARKS:

Attached are job posting for:

Weekend Weather Anchor/MMJ Traffic Assistant P.T. Graphic Artist/Production Assistant

Thank you, Gabriella Trejo Payroll Clerk

Fax Log for Gabriella Trejo +1 (520) 884-4639 Jan 24 2012 3:48PM

Last Transaction

Date	Time	Туре	Station ID	Duration Digital Fax	Pages	Result
Jan 24	3:47PM	Fax Sent	18592541272	1:25 N/A	4	OK

Note:

Image on Fax Send Report is set to Off



DATE:

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Facsimile Transmittal Sheet

DATE:	January 24, 2012		PAGES:	4 pages including Coversheet	
то:	Rebecca Paxton		FROM:	Gabriella Trejo	
FAX:	805-5	541-5142		TEL:	
RE:				CC:	
PHONE:	520.	884.4604		FAX:	520.884.4639
Sales/Tra	affic:	520.624.5983		News 4:	520.884.4644
Engineer	ring:	520.628.7186		GM:	520.884.4600
REMARK	(S:				
Attached	l are j	ob posting for :	Weekend Weatl Traffic Assistar P.T. Graphic Ar	nt	or/MMJ uction Assistant
Thank yo Gabriella Payroll C	Trejo)			

HP Officejet Pro 8500 A909g All-in-One series

Fax Log for Gabriella Trejo +1 (520) 884-4639 Jan 24 2012 3:52PM

Last Transaction

Date	Time	Туре	Station ID	Duration Digital Fax	Pages	Result
Jan 24	3:50PM	Fax Sent	18055415142	1:37 N/A	4	OK

Note:

Image on Fax Send Report is set to Off

Fax			٦
Dept of Economic Security	Olga Pinedo		
5441 E 22nd St	FAX: 584-9567		
Tucson AZ 85711	Tel: 584-8172	YES L	
Gospel Rescue Mission	Jenny Coverdale		
312 W 28th St	FAX: 622-8585		
Tucson, Az 85713	Tel: 622-3495	YES I	
Pima Community College	Mary Holmes		
4905 C E Broadway Blvd	FAX: 206-4566		and the second
Tucson Az 85711	Tel: 206-4596	YES ,	
Pima County One Stop Career Center	Donna Baker	are the state of t	
340 North Commerce Park Loop	FAX: 798-0599		
Tucson Az 85745	Tel: 798-0500	YES	1
ACAP	Angela Baker		
Job Assistance Center-Dept of the Army	FAX: 520-533-7059		
United States Army Intelligence	Tel: 520-533-5764		
Fort Huachuca AZ 85613		YES	V
Arizona Commission of Indian Affairs	Lone Wells		\dashv
1400 W. Washington, Ste 300	FAX: 602-542-3223		
Phoenix, AZ 85007	Tel: 602-542-3123	YES	4



KVOA COMMUNICATIONS INC.

Job Opening

Part-Time Graphic Artist/Production Assistant

Southern Arizona's number one rated news station is looking for a Graphic Artist. Applicants should meet the following qualifications:

- o Some formal education in Graphic Arts.
- o Working knowledge of Adobe Photoshop in a PC environment.
- o Chyron Lyric Duet experience a plus.
- Ability to meet short deadlines (minutes not days), multitask and work in a fast pace, high stress environment.
- o Bring creativity to the job while working within format.
- o Follow the guidance of the staff Art Director.
- o Job includes some studio camera work for live news.
- o Work evenings and "vacation relief" weekdays and weekends.
- o Must be a team player.

Contact:

Dave Kerrigan Operations Manager dkerrigan@kvoa.com

NO PHONE CALLS PLEASE

KVOA is an Equal Opportunity Employer Pre-employment drug screening mandatory Motor Vehicle Record Required



January 24, 2012

DATE:

KVOA Communications, Inc.

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Facsimile Transmittal Sheet

DATE:	Janua	ary 24, 2012	PAGES:	4 pages including Coversheet
TO:	Olga	Pinedo Opiredo	eardes.goprom:	Gabriella Trejo
FAX:	584-9	9567 /64-9515	eardes.gop.rom:	
RE:			cc:	
	T			
PHONE:	520.	884.4604	FAX:	520.884.4639
Sales/Tra	affic:	520.624.5983	News 4:	520.884.4644
Engineer	ring:	520.628.7186	GM:	520.884.4600
Thank yo	l are j	Traf P.T.	ekend Weather Anch fic Assistant Graphic Artist/Prod	
Gabriella Payroll C	Trejo)		

HP Officejet Pro 8500 A909g All-in-One series

Fax Log for Gabriella Trejo +1 (520) 884-4639 Jan 25 2012 9:45AM

Last Transaction

Date	Time	Туре	Station ID	Duration Digital Fax	Pages	Result
Jan 25	9:43AM	Fax Sent	5849515	1:32 N/A	5	ОК

Note:

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Facsimile Transmittal Sheet

DATE:	January 24, 2012		PAGES:	4 pages including Coversheet	
TO:	Jenny Coverdale		FROM:	Gabriella Trejo	
FAX:	622-8	3585		TEL:	
RE:				CC:	
	1				
PHONE:	520.	884.4604		FAX:	520.884.4639
Sales/Tra	offi o	E20 C24 E002		.	
Sales/11	ame:	520.624.5983		News 4:	520.884.4644
Enginee	ring:	520.628.7186		GM:	520.884.4600
Attached		ob posting for :	Weekend Weath Traffic Assistant P.T. Graphic Arti	t	
Thank yo Gabriella Payroll C	a Trejo)			

Fax Log for Gabriella Trejo +1 (520) 884-4639 Jan 24 2012 4:21PM

Last Transaction

Date	Time	Туре	Station ID	Duration Digital Fax	0	Result
Jan 24	4:20PM	Fax Sent	6228585	1:28 N/A	4	OK

Note:

Image on Fax Send Report is set to Off



January 24, 2012

DATE:

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Facsimile Transmittal Sheet

DATE:	Janua	ary 24, 2012		PAGES:	4 pages including Coversheet
TO:	Mary Holmes			FROM:	Gabriella Trejo
FAX:	206-4	1566		TEL:	
RE:				CC:	
PHONE:	520.	884.4604	·	FAX:	520.884.4639
Sales/Tr	affic:	520.624.5983		News 4:	520.884.4644
Enginee	ring:	520.628.7186		GM:	520.884.4600
REMARK	S:				
Attached	d are j	ob posting for :	Weekend Weat Traffic Assistar P.T. Graphic Ar	nt	or/MMJ uction Assistant
Thank yo Gabriella Payroll (a Trejo)			

Fax Log for Gabriella Trejo +1 (520) 884-4639 Jan 24 2012 4:24PM

Last Transaction

Date	Time	Туре	Station ID	Duration Digital Fax	Pages	Result
Jan 24	4:22PM	Fax Sent	2064566	1:24 N/A	4	OK

Note:

Image on Fax Send Report is set to Off



January 24, 2012

DATE:

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Facsimile Transmittal Sheet

DATE:	January 24, 2012		PAGES:	4 pages including Coversheet			
TO:	Donr	na Baker	. F	FROM:	Gabriella Trejo		
FAX:	798-0)599	7	TEL:			
RE:			C	CC:			
PHONE:	520.	884.4604		FAX:	520.884.4639		
Sales/Tr	affic:	520.624.5983		News 4:	520.884.4644		
Enginee	ring:	520.628.7186		GM:	520.884.4600		
REMARK		oh poeting for .					
	Attached are job posting for : Weekend Weather Anchor/MMJ Traffic Assistant P.T. Graphic Artist/Production Assistant Thank you,						
Gabriella)					
Payroll C							

HP Officejet Pro 8500 A909g All-in-One series

Fax Log for Gabriella Trejo +1 (520) 884-4639 Jan 24 2012 4:26PM

Last Transaction

Date	Time	Туре	Station ID	Duration Digital Fax	Pages	Result
Jan 24	4:25PM	Fax Sent	7980599	1:28 N/A	4	OK

Note:

Image on Fax Send Report is set to Off



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Facsimile Transmittal Sheet

DATE:	January 24, 2012		PAGES:	4 pages including Coversheet		
то:	Angela Baker		FROM:	Gabriella Trejo		
FAX:	520-5	533-7059	TEL:			
RE:			CC:			
	T					
PHONE:	520.	884.4604	FAX:	520.884.4639		
Sales/Tra	affic:	520.624.5983	News 4:	520.884.4644		
Enginee	ring:	520.628.7186	GM:	520.884.4600		
REMARK						
Attached	Attached are job posting for : Weekend Weather Anchor/MMJ Traffic Assistant P.T. Graphic Artist/Production Assistant					
Thank yo Gabriella Payroll C	a Trejo)				

Fax Log for Gabriella Trejo +1 (520) 884-4639 Jan 24 2012 4:31PM

Last Transaction

Date	Time	Туре	Station ID	Duration Digital Fax	Pages	Result
Jan 24	4:30PM	Fax Sent	15205337059	1:25 N/A	4	OK

Note:

Image on Fax Send Report is set to Off



DATE: | January 24 2012

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Facsimile Transmittal Sheet

DAIL.	Janu	ary 24, 2012	PAGES:	4 pages including Coversheet		
TO:	Lone	Wells	FROM:	Gabriella Trejo		
FAX:	602-5	542-3223	TEL:			
RE:			CC:			
	I					
PHONE:	520.	884.4604	FAX:	520.884.4639		
0 1 /	P.C.					
Sales/Tra	affic:	520.624.5983	News 4:	520.884.4644		
Engineer	ing:	520.628.7186	GM:	520.884.4600		
REMARK	S:					
Attached are job posting for : Weekend Weather Anchor/MMJ Traffic Assistant P.T. Graphic Artist/Production Assistant						
Thank yo Gabriella Payroll C	Trejo)		·		

HP Officejet Pro 8500 A909g All-in-One series

Fax Log forGabriella Trejo
+1 (520) 884-4639
Jan 24 2012 4:34PM

Last Transaction

Date	Time	Туре	Station ID	Duration Digital Fax	Pages	Result
Jan 24	4:32PM	Fax Sent	16025423223	1:25 N/A	4	OK

Note:

Image on Fax Send Report is set to Off

3D 1		ENTITLED TO
Recruitment Sources	CONTACT	NOTIFICATION

Recruitment Sources	CONTACT	NOTIFICATION	V
E-Mail			
Chicanos Por La Cause-Employment Specialist	Lola Benitez		
200 N Stone Ave	FAX: 884-9007		
Tucson AZ 85701	TEL: 882-0018 EXT#279		
	gracie.fierro@cplc.org	YES	V
NAACP Tucson Branch	Clarence Boykins		
2160 N 6TH Ave			
Tucson AZ 85705	TEL: 622-8277		
	CLARENCE540@AOL.COM	YES	L
Tucson Urban League	Donna Baker		
2305 S Park Ave	FAX: 623-9364		
Tucson AZ 85713	TEL: 791-9522		
	dbakerx@csd.pima.gov	YES	L
Tucson Indian Center	Benny M McCabe		
705 N Main Ave	FAX: 884-0240		
Tucson AZ 85705	TEL: 884-7131		
	Benmcabe@hotmail.com	YES	L
National Association of Hispanic Journalists	NAHJ Job Bank	CONTRACTOR AND	
1000 National Press Bld 529 14st MW	TEL: 202-662-7168		
Washington DC 20045-2001	FAX: 202-662-7144		
	Jobbank@nahj.org	YES	L
Family Support Center	Regan Mendina-Pellow/USAF ACC		
3500 S.Craycroft Rd. Bldg.3210	TEL: 228-5690		
Davis-Monthan AFB, AZ 85707	FAX: 228-5622		
	Regan.Mendina-Pellow@dm.af.mil	YES	V
Fred G Acosta Job Center	Joe Romano		
901 S Campbell Ave	TEL: 879-9234		
Tucson AZ 85719			
	romano.joe@jobcorps.org	YES	V
National Urban League	S Harris		
120 Wall Street	TEL: 212-558-5300	-	
New York, NY 10005			
	Sharris@nul.org	YES	L
Goodwill Industries of So Arizona Inc.	Lisa Larivee		
1940 E. Silverlake #403	TEL: 520-623-5174 ext.117		
Tucson AZ 85713			
	llarivee@goodwill-tucson.org	YES	L
ITT Technical Institute	Lisa Deery		-
1455 W. River Rd.	TEL: 520-408-7488		
Tucson, AZ 85704			
	ldeery@itt-tech.edu	YES	ا
P.H.A.S.E / YWCA	Liz Rabago	used to fax/	,
525 N. Bonita Ave.	TEL: 884-7810	requested	
Tucson Az 85745		email	
	Irabago@ywcatucson.org	YES	

Gabriella Trejo

From:

Gabriella Trejo

Sent:

Tuesday, January 24, 2012 3:33 PM

To:

'gracie.fierro@cplc.org'; 'clarence540@aol.com'; 'dbakerx@csd.pima.gov'; 'benmcabe@hotmail.com'; 'jobbank@nahj.org'; 'Mendina-Pellow, Regan Civ USAF ACC 355 FSS/FSFR'; 'romano.joe@jobcorps.org';

'sharris@nul.org'; 'llarivee@goodwill-tucson.org'; 'ldeery@itt-tech.edu'; 'lrabago@ywcatucson.org'

Subject:

(3) Job Openings

Attachments: WEEKEND WEATHER-MMJ.doc; Traffic Asst 2012.doc; PT Graphic Artist-Production Asst Job

Posting.doc

Hello,

We currently have 3 job openings for the attached job descriptions:

Weekend Weather Anchor/MMJ **Traffic Assistant** P.T. Graphic Artist/Production Assistant

Thank you, Gabriella Payroll Clerk



KVOA COMMUNICATIONS INC.

Job Opening

Part-Time Graphic Artist/Production Assistant

Southern Arizona's number one rated news station is looking for a Graphic Artist. Applicants should meet the following qualifications:

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- o Working knowledge of Adobe Photoshop in a PC environment.
- o Chyron Lyric Duet experience a plus.
- Ability to meet short deadlines (minutes not days), multitask and work in a fast pace, high stress environment.
- o Bring creativity to the job while working within format.
- o Follow the guidance of the staff Art Director.
- o Job includes some studio camera work for live news.
- o Work evenings and "vacation relief" weekdays and weekends.
- o Must be a team player.

Contact:

Dave Kerrigan
Operations Manager
dkerrigan@kvoa.com

NO PHONE CALLS PLEASE KVOA is an Equal Opportunity Employer

Pre-employment drug screening mandatory

Motor Vehicle Record Required

Recruitment Sources	CONTACT	ENTITLEI NOTIFICA	
E-Mail			
AWRTTucson Chapter katrina@adwiz.com		NO	
Brown Mackie College lisanchez@brownmackie.ed	u	NO	L.
Tucson Advertising Federation membership@aaftucson.org		NO	

Gabriella Trejo

From:

Gabriella Trejo

Sent:

Tuesday, January 24, 2012 3:36 PM

To:

'Katrina Noble'; 'Sanchez, Liliana'; 'membership@aaftucson.org'

Subject:

(3) Job Openings

Attachments: WEEKEND WEATHER-MMJ.doc; Traffic Asst 2012.doc; PT Graphic Artist-Production Asst Job

Posting.doc

Hello,

We currently have 3 job openings for the attached job descriptions:

Weekend Weather Anchor/MMJ **Traffic Assistant** P.T. Graphic Artist/Production Assistant

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KVOA COMMUNICATIONS INC.

Job Opening

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- o Chyron Lyric Duet experience a plus.
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- o Bring creativity to the job while working within format.
- o Follow the guidance of the staff Art Director.
- o Job includes some studio camera work for live news.
- o Work evenings and "vacation relief" weekdays and weekends.
- Must be a team player.

Contact:

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NO PHONE CALLS PLEASE KVOA is an Equal Opportunity Employer Pre-employment drug screening mandatory Motor Vehicle Record Required